

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 23-10**

**A RESOLUTION TO ADOPT THE MINIMUM INTERNAL CONTROL STANDARDS AS
DEFINED BY STATE BOARD OF ACCOUNTS**

WHEREAS, Fairfield Township (the "Township") is a unit organized and existing under the provisions of Ind. Code 36-6-1;

WHEREAS, the Township Trustee (the "Trustee") is the Executive of the Township;

WHEREAS, the Fairfield Township Board (the "Board") is the fiscal body of the Town;

WHEREAS, Indiana Code section 5-11-1-27(g) requires that the legislative body of a political subdivision adopt internal control standards and procedures addressing (1) control environment; (2) risk assessment; (3) control activities; (4) information and communication; and (5) monitoring.

WHEREAS, Indiana Code section 5-11-1-27(g) also requires that all personnel receive training concerning the internal control standards and procedures adopted by the political subdivision.

NOW, THEREFORE, be it ordained by the Board of Fairfield Township:

Section 1: The Board hereby adopts the internal control standards and procedures as defined by the State Board of Accounts ("SBOA") under Indiana Code section 5-11-1-27(e).

Section 2: All personnel shall be trained on the internal control standards and procedures, which shall be evidenced through a certification process. The Township shall use the certification form provided by SBOA.

Section 3: The Trustee shall certify in writing that the minimum internal control standards have been adopted and that all personnel, not on leave status, have received training.

Section 4: The Trustee will file the certification forms with SBOA at the same time the Annual Financial Report is filed.

Section 5: This policy shall be in full force and effect immediately.

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RESOLVED by the Fairfield Township Board, on this _____ day of _____, 2023.

FOR:

AGAINST:

_____ Perry Schnarr _____

_____ Susan Schechter _____

_____ Arissa Beck _____

ATTEST:

Monica Casanova, Trustee

Exhibit A

Public Records	Ten cents (\$0.10) per page for copies that are not color copies or twenty-five cents (\$0.25) per page for color copies	I.C. § 5-14-3-8
Certified Copies	\$5	I.C. § 5-14-3-8