



FAIRFIELD TOWNSHIP BOARD MEETING

Tuesday, December 05, 2023
5:30 PM

***Fairfield Township Trustee's Office
Community Meeting Room
718 Wabash Avenue
Lafayette, IN 47905***

Board Meeting Minutes

Present: Township Board Perry Schnarr, Arissa Beck, Susan Schechter; Trustee Monica Casanova: Township Bookkeeper Rocky; Public Jonathan Neal

- I. Call to order- Pledge of Allegiance
- II. Minutes
 - a. Approval of November 14, 2023, Board Meeting. Susan Schechter moved, Arissa Beck seconded, approved unanimously.
- III. Old Business
 - a. Community Room Policy. Susan Schechter volunteered to clean up the Community Room Policy text. Perry Schnarr moves to table to next meeting.
- IV. New Business
 - a. LFD Contractual Services Contract 2023 and 2024. Perry Schnarr moved, Susan Schechter seconded, approved unanimously
 - b. Township Assistance Eligibility Standards 2024 distributed for later approval, after guidelines are released and the standards are updated.
 - c. Internal Controls Policy as defined by SBOA Susan Schechter moved to adopt, Arissa Beck seconded, approved unanimously.
 - d. PTO carryover discussion. There is a request from staff to pay out unused PTO. We would have to increase the staff budget in order to pay for unused PTO. We will revisit this in January.
- V. Trustee Report
 - a. SBOA wants to do an exit interview with Perry to be scheduled.

VI. Additional Agenda Items at Board Discretion. None.

VII. Calendar

a. January Board Meeting, Tuesday January 2, 2023, 6:30 pm.

VII. Public Comments

VIII. Adjournment Susan Schechter moved, **Perry Schnarr** seconded, approved unanimously.