



FAIRFIELD TOWNSHIP BOARD MEETING

Monday, March 13, 2023
6:30 PM

Fairfield Township Trustee's Office
Community Meeting Room
718 Wabash Avenue
Lafayette, IN 47905

Meeting Minutes

In Attendance: Board Members; Perry Schnarr, Arissa Beck, Susan Schechter; Trustee, Monica Casanova; Legal Counsel Beth Copeland; Bookkeeper, Rocky Hession; Consultant, Bill Jones.

- I. Call to order- Pledge of Allegiance 6:48
- II. Minutes
 - a. Approval of February 13, 2023 minutes with removal of 'Special'
Approved
- III. Old Business
 - a. Crown Vic Bids: No bids received. Can engage in a private sale without advertisement. Twp attorney will advise as to next steps.
 - b. Mission Statement: Monica and Arissa have met to work on a new mission statement.
 - c. New phone system has been implemented.
 - d. Trust Indiana update: \$1,000,000.00 transferred to Trust Indiana.
- IV. New Business
 - a. Fairfield Investment Policy Resolution No. 23-07: Discussed appropriate investment **Tabled** until April meeting.
 - b. Fairfield Township Purchasing Policy Resolution 2023-06 **Approved**
Trustee is able to make purchases up to \$25,000 without seeking board approval..
 - c. Trustee Report
 - i. Staffing has been reduced from 2 full time case managers to 1.

- ii. Washers and dryers have been removed from the shelter house. The YWCA will identify a family to stay in the emergency shelter. The family will pay utilities and may stay a maximum of 6 months. Monica will verify that the office has liability insurance for the emergency shelter house. An agreement with YWCA will be drafted.
 - d. Lawsuit with J&C has been dismissed. The attorney for J&C shared that as the state seized township records it is unlikely that any documents could be turned over to J&C. The township has paid legal expenses.
 - e. Financial Consultant Report
 - i. An additional appropriation requires 10 days advertisement before meeting
 - ii. Two parallel investigations into Fairfield Twp are in progress by SBOA. If there were an audit finding of fault for failure of board to submit annual financial report there would be no penalty.
- V. Agenda Items at Board's Discretion
 - a. DC Lawn dispute of satisfaction of contract for services remains active. Township attorney will continue to monitor.
 - b. Board members need to fill out forms to receive payment.
- VI. Calendar
 - a. Open House, Thursday, March 23, 2023, 6-8 pm, Fairfield Township Office Community Room
 - b. Board Meeting, Tuesday, April 11, 2023, 6:30 pm
 - c. A solar cooperative is being formed in Tippecanoe/Montgomery that will purchase panels in bulk and identify a preferred installer.
- VII. Public Comments
- VIII. Adjournment 8:30 pm

Submitted by Susan Schechter